



Brittany Shipley, SILC Chair  
Mel Leviton, SILC Executive Director

## Minutes

### State Independent Living Council (SILC) Quarterly Business Meeting

**October 23 & 24, 2025 -- 9:00 a.m. – 4:30 p.m. MDT**

**Physical Location:**

Holiday Inn Express and Suites Boise Airport  
3050 S. Shoshone, Boise, ID 83705  
(Nez Perce Conference Room)

**Attendance:** Brittany Shipley, Tara Rowe, Anhora Snodgrass, Justyne Collins, Erin Olsen, Russell Salyards, Jeremy Maxand, Sherri Boelter, Julie Anthony, Kylie Reed, Ian Bott, Beth Cunningham

**Guests:** Ray Lockary

**Excused:** Erik Kimes, Joseph Vincent, Alan Aamodt

**Staff:** Mel Leviton, Jami Davis, Megan Bates, Janey Bruesch

### October 23 Minutes

<b>Call to Order and Introductions</b>	Brittany called the meeting to order and declared a quorum at 9:12 a.m. Introductions were made.
<b>Approval of Minutes and Perfection of Agenda</b>	There were no changes to the agenda.  <b>Motion:</b> Tara Rowe moved and Justyne Collins seconded to approve the July minutes as presented. Motion carries.
<b>July Meeting Evaluations</b>	Sherri provided an overview of the July meeting evaluation results.
<b>Program Updates</b>	Jami plans to do some Emergency Preparedness presentations to schools in the spring.

	<p>The ABLE contract has been signed. Idaho is going with STABLE which is through Ohio. A press release will be made when a definite launch date is available. Anticipated launch mid-January – mid-February.</p> <p>Jami provided a fun and educational activity for the Council and staff “Emergency Prep-opardy”!!</p>
<b>Executive/Finance Committee Report</b>	<p>Megan provided an update on the current budget and the FY2027 budget request which has a 3% hold back.</p> <p>General Fund appropriation: \$285,762      Personnel: \$170,152 of which 18%, or \$30,396 has been spent      Operating: \$115,610 of which 6% had been expended or \$7,178</p> <p>Title 7, Part B reimbursement amount: \$104,418      Spent \$78,297.91      Remaining \$26,120.09</p> <p>Title 1 reimbursement: \$129,500      Grant has been spent</p> <p>Mel provided an Executive Summary of the 2027 budget request.</p> <p><b>Motion:</b> Ian Bott moved and Anhora Snodgrass seconded to send two Council members to SILC Congress in 2026. Motion carries.</p> <p>Tara reviewed the Executive Committee draft minutes.</p> <p><b>Nominations:</b> Brittany opened nominations for the SILC chair and Vice chair.</p> <ul style="list-style-type: none"> <li>• Justyne Collins nominated Tara Rowe for SILC chair. Tara accepted.</li> </ul>

	<ul style="list-style-type: none"> <li>• Tara Rowe nominated Justyne Collins for SILC Vice chair. Justyne tentatively accepted.</li> <li>• Sherri Boelter nominated Anhora Snodgrass for SILC Vice chair. Anhora accepted.</li> </ul> <p>Receiving no further nominations, Brittany closed the nominations.</p>
<b>Policy Committee Report</b>	<p>Tara reviewed the new and/or updated policies.</p> <p><b>Motion:</b> Sherri Boelter moved and Anhora Snodgrass seconded to approve the Conflict and Dispute Resolution. Motion carries.</p> <p><b>Motion:</b> Brittany Shipley moved and Justyne Collins seconded to approve the Public Meetings Policy. Motion carries.</p> <p><b>Motion:</b> Brittany Shipley moved and Anhora Snodgrass seconded to approve the Reimbursement to Council Members policy. Motion carries.</p> <p><b>Motion:</b> Brittany Shipley moved and Justyne Collins seconded to approve the SPIL policy. Motion carries.</p> <p><b>Motion:</b> Anhora Snodgrass moved and Justyne Collins seconded to approve the SILC Member Training Plan policy. Motion carries.</p> <p><b>Motion:</b> Justyne Collins moved and Sherri Boelter seconded to approve the Membership and Recruitment policy. Motion carries.</p> <p>The Policy Committee has a plan they are working on. They will meet again on November 12<sup>th</sup> at 1 p.m. Mountain time on Zoom.</p>

	<p>Mel stated that the Standards &amp; Assurances training is on the ILT &amp; TA Center website. (<a href="https://ilttacenter.org">https://ilttacenter.org</a>)</p>
<b>Executive Director Report</b>	<p>Mel reviewed the training available through the Independent Living Training &amp; Technical Assistance Center (ILT &amp; TA). We could add the SILC 101 Training to the January Zoom Council Meeting. It would add 2 hours of training at the end of the meeting. A firm decision was not made.</p> <p><b>Decision:</b> Brittany Shipley excused Sherri Boelter from attending the January 2026 Council meeting.</p> <p><b>Motion:</b> Tara Rowe moved and Anhora Snodgrass seconded to pay the 2026 NCIL dues. Motion carries. Note: If members want to participate in NCIL committees, SILC will pay your individual dues which are \$35.</p>
<b>Tell us your skills – What do you bring to the Council?</b>	<p>Each Council member and staff shared what they bring to the council.</p>
<b>Membership and Outreach Committee Report</b>	<p>Sherri shared a draft/mockup of a post card (half-sheet) developed to hand out to people who might be interested in learning more about serving on the Council. It was suggested that we add the QR code for the SILC website. SILC staff will clean up the electronic file and print post cards for Council members and staff to share in the community.</p> <p>Sherri reported that the Council has positions in Regions 2, 6, and 7 currently open as well as at-large positions for people with unrepresented disabilities within the Council.</p> <p>Tara shared the “new” FAQ sheet. Staff will work on getting it on one page if possible. As soon as it is completed and checked for accessibility, Mel would like it on the website.</p>

	Brittany reviewed the updated Committee information and contacts for each committee.
<b>Legislative preparation</b>	Brittany shared an overview of what will happen tomorrow morning when we have the Legislative Panel. Mel provided index cards so each Council member could write down questions to ask if there is time.
<b>Adjourn</b>	<b>Meeting was adjourned at 4:06 p.m.</b>

**State Independent Living Council (SILC)**  
**Quarterly Business Meeting**  
**October 24, 2025 -- 9:00 a.m. – 4:30 p.m. MDT**  
**Minutes**

**Attendance:** Brittany Shipley, Anhora Snodgrass, Justyne Collins, Russell Salyards, Jeremy Maxand, Sherri Boelter, Julie Anthony, Tara Rowe, Erik Kimes, Beth Cunningham, and Ian Bott

**Guests:** Dennis Baughman, United Health;  
Behavioral Health Planning Council Executive Committee Members: Rick Huber, Kim Hokanson, Tess Reasor, Penny Jones & Tammy Rubino

**Excused:** Kylie Reed, Erin Olsen, Joseph Vincent, Alan Aamodt

**Staff:** Mel Leviton, Jami Davis, Megan Bates, Janey Bruesch

**October 24 Minutes**

<b>Call to Order and Introductions</b>	Brittany called the meeting to order and declared a quorum at 9:08 a.m.  Introductions were made.
<b>Conference Reports</b>	Attendees of the APRIL Conference agreed that the workshops and group sessions were very good. Networking is very important.
<b>Discussion – APRIL Dues</b>	<b>Motion:</b> Anhora Snodgrass moved and Tara Rowe seconded to pay the 2026 APRIL dues. Motion carries.
<b>Agency and Member Updates</b>	Agency and Council members provided updates.
<b>Medicaid transition to</b>	Sasha O'Connell and Adam Panitch provided an update on the Medicaid transition to managed care and answered

<b>Managed Care</b>	<p>questions.</p> <p>The department is seeking input from members, providers, managed care organizations, and pharmacy benefit managers. Tell us what you want to see in a comprehensive managed care plan.</p> <p>To expand participation, DHW is also hosting statewide listening sessions in every region between November 2025 and May 2026, with interpreters available upon request.</p> <p>Upcoming sessions include:</p> <ul style="list-style-type: none"> <li>• Rexburg (December 15)</li> <li>• Caldwell (January 6)</li> <li>• Virtual-only session (February 3)</li> <li>• Gooding (March 10)</li> <li>• Boise Westgate (April 7)</li> <li>• Coeur d'Alene (May 26)</li> <li>• Lewiston (May 28)</li> </ul> <p>More information and the RFI survey link are available at <a href="http://www.healthandwelfare.idaho.gov/managedcare">www.healthandwelfare.idaho.gov/managedcare</a></p>
<b>Legislative Panel</b>	<p>Rep. John Gannon, Rep. Illana Rubel; Rep. Steve Berch; Sen. Julie VanOrden; and Sen. Melissa Wintrow answered questions from Council members and provided their preferred choice for contact.</p> <ul style="list-style-type: none"> <li>• Rep. Berch prefers direct contact 208-890-9339, but can also be reached by email - <a href="mailto:SBerch@house.idaho.gov">SBerch@house.idaho.gov</a></li> <li>• Sen. VanOrden prefers email – <a href="mailto:JVanOrden@senate.idaho.gov">JVanOrden@senate.idaho.gov</a></li> <li>• Sen. Wintrow prefers email - <a href="mailto:MWintrow@senate.idaho.gov">MWintrow@senate.idaho.gov</a></li> <li>• Rep. Rubel prefers email for questions - <a href="mailto:IRubel@house.idaho.gov">IRubel@house.idaho.gov</a> or for appointments, contact her staff at <a href="mailto:hmnls@house.gov">hmnls@house.gov</a></li> </ul>

	<ul style="list-style-type: none"> <li>• Rep. Gannon prefers email – <a href="mailto:JGannon@house.idaho.gov">JGannon@house.idaho.gov</a></li> </ul>
<b>Planning Committee Report</b>	<p>Erik reviewed the SPIL survey results. Discussion ensued. Jeremy will send ideas for the December meeting agenda to Erik and Mel in the next couple of weeks.</p> <p>Janey will send the Community Assessment to the Council in both English and Spanish.</p> <p>Brittany asked that a correction be made on her report for the 4<sup>th</sup> Quarter – change the District to 26 instead of 25.</p>
<b>Other Business</b>	Russell and Ian would like to receive the Medicaid Stories electronically if it is accessible. Janey will check it for accessibility before it is sent.
<b>Adjourn</b>	Meeting was adjourned at 4:00 p.m.