



Brittany Shipley, SILC Chair  
Mel Leviton, SILC Executive Director

## Minutes

### State Independent Living Council (SILC) Quarterly Business Meeting July 19, 2024 10:30 a.m. – 3:30 p.m. MT 9:30 a.m. – 2:30 p.m. PT Zoom Captioning and ASL Provided Zoom Meeting

- Attendance:** Brittany Shipley, Shiloh Blackburn, Tara Rowe, Anhora Snodgrass, Erik Kimes, Ian Bott, Sherri Boelter, Michael Lefevor, Faith Neibert, Kylie Reed
- Ex-Officios:** Steve Achabal, Erin Olsen, Alan Aamodt, Russell Salyards
- Excused:** Justyne Collins, Brianna Tamayo
- Guests:** Mark Leeper, Jeremy Maxand
- SILC Staff:** Mel Leviton, Jami Davis, Megan Bates, Janey Bruesch

<b>Call to Order and Introductions</b>	Brittany called the meeting to order and declared a quorum, at 10:35. Brittany welcomed the two new Council members, Faith and Kylie.  Introductions were made.
<b>Approval of Minutes and Perfection of Agenda</b>	No changes were made to the agenda.  Tara Rowe moved and Michael Lefevor seconded to approve the April Council meeting minutes as presented. Motion carries.

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<p><b>April Meeting Evaluations</b></p>	<p>Brittany gave a short overview of the results of the meeting evaluation.</p>
<p><b>Auditor Report</b></p>	<p>Due to a family emergency, the 2023 and 2024 Auditor’s report has been rescheduled to October.</p>
<p><b>Executive Director Report</b></p>	<p>Mel provided a brief overview of her written report.</p> <ul style="list-style-type: none"> <li>• The 2025-27 State Plan for Independent Living (SPIL) was signed and submitted to the Administration on Community Living (ACL) on May 15, 2024</li> <li>• The 2023 Performance Progress Report (PPR) was approved by ACL on June 24, 2024</li> <li>• Mel has talked with the new Region 10 Office of Independent Living Programs (OILP) project officer</li> <li>• The Acting Administrator for Vocational Rehabilitation is Judy Taylor. Jane Donnellan resigned the end of May.</li> <li>• The SILC budget is getting tighter due to flat federal funding and limited General Fund increases that aren’t keeping up with increased costs.</li> </ul> <p>The travel budget for the Council has been reduced by \$10,000 for this year.</p> <p>Mel requests increasing our minimum rainy-day fund to \$205,000 (from \$180,000). This amount would fund the SILC for 6 months in the event of unanticipated funding reduction.</p> <p>It is time to ramp up for the statewide assessment again. We have an opportunity to do some work with the Council on Developmental Disabilities that may inform the assessment. We have also discussed contracting with one of the Universities for additional listening sessions or survey gathering.</p> <p>The SILC is working with the State Treasurer’s Office on</p>

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	<p>possible ABLE legislation for next session. We're planning public meetings in the Nampa/Caldwell; Twin Falls and Boise areas at the end of September and early October. They will be informational meetings about ABLE accounts for the community and to educate policy makers/legislators.</p> <p>Conferences:</p> <ul style="list-style-type: none"> <li>• No one from the SILC is attending NCIL due to costs.</li> <li>• The Region X Independent Living Conference hosted by the Oregon SILC will be in Bend, Oregon July 26-29. Jami and Mel are attending.</li> <li>• Jami and Mel are tentatively attending the Association of Programs for Rural Independent Living (APRIL) Conference in Chicago in October.</li> <li>• Jami and Mel will attend NASILC in Orlando, FL March 10-13, 2025. Jami is on the Planning Committee. Mel is the NASILC Vice-Chair and the Chair of the Policy Committee.</li> </ul> <p>Mel will be on medical leave the end of October through early November, and again in late January. The plan is to be out for about a week each time, with possible work from home to follow.</p>
<p><b>Presentation – Idaho Commission on Aging (ICOA)</b></p>	<p>Purpose: Learn about the ICOA Falls and Disease Prevention and Health Promotion programs</p> <p>Facilitator: Erin Olsen</p> <p>ICOA is funded under the Older Americans Act and is to provide services for people for 65+ <b>and</b> any person over 16 with a disability.</p>
<p><b>Program Specialist Updates</b></p>	<p>Jami provided an update on ABLE and Emergency Preparedness programs.</p> <p>SILC staff and a Council member attended an Emergency Prep</p>

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	<p>Fair in Lewiston at the beginning of June. Although attendance wasn't as high as was hoped, there were good connections made and lessons learned. Planning has already started for next year and changes are being made based on input and observations from this year.</p> <p>Staff also did three ABLE workshops and outreach in the Post Falls area.</p> <p>In April, SILC had a table at a Community Resource Fair in Caldwell. SILC had both emergency preparedness and ABLE information available. It was well attended and approximately 70 emergency preparedness packets were distributed in both English and Spanish.</p> <p>There were 54 new ABLE contacts between email and phone calls.</p>
<p><b>Executive/Finance Committee Report</b></p>	<p>Megan gave an overview of the financial report. The SILC had two audits back-to-back (FY2022 and FY2023). There were no findings.</p> <p>Brittany reviewed the dates for the 2025 Council meetings and the Council discussed that the October meeting may need to be adjusted to avoid conflict with the 2025 APRIL conference.</p> <p>The agreed upon dates are:</p> <p style="padding-left: 40px;">January 17, 2025 – Zoom          April 17 &amp; 18, 2025 – in person          July 18, 2025 – Zoom          October 16 &amp; 17, 2025 – in person</p>
<p><b>Voting for Vice Chair</b></p>	<p>Sherri Boelter moved and Tara Rowe seconded to appoint Shiloh Blackburn as the Council Vice-chair for the remainder of Tara Adam's term. Motion carries. Shiloh abstained.</p>

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	<p>Brittany appointed Shiloh as the Membership and Outreach Committee Chair through January 2025.</p>
<p><b>Poll on Training Ideas</b></p>	<p>Based on training suggestions from previous meeting evaluations, Council members voted for their top three choices for future training.</p> <p>Topics and number of votes received:</p> <p>Idaho State Parks and Rec presentation – 8          The Ins and Outs of Policy Work - 7          Services Available for Dual Diagnoses - 6          Cost of Privilege activity – 6          Advocacy activity - 5</p>
<p><b>Membership and Outreach Committee Report</b></p>	<p>Shiloh gave a brief report and welcomed the new members. Open Council seat – person with a disability - Region 2</p> <p>Brittany suggested that the SILC consider partnering with Erin regarding the meal boxes for distributing information on ABLE, membership recruitment, etc. going forward.</p>
<p><b>Policy Committee Report</b></p>	<p>Tara Rowe moved and Faith Neibert seconded to accept the new mission and vision statements. Motion carries.</p> <p>Mission:          We elevate the voices of people with disabilities, breaking down systemic barriers to inclusion and integration through advocacy and enhancing the ability of Idahoans with disabilities to live independently, direct their lives and strengthen their communities.</p> <p>Vision:          We envision an Idaho where disability is respected as a natural part of the human experience and people with disabilities are included and valued.</p>

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	<p>Sheri Boelter moved and Faith Neibert seconded to approve the revised Conflict of Interest policy and the Meeting Accessibility policy. Motion carries.</p>
<b>Planning Committee Report</b>	<p>Michael gave the Planning Committee report. The committee appreciates the input and feedback on the Quarterly Surveys.</p> <p>Once the new SPIL is approved, the Planning Committee is hoping to revise the survey to make it easier to complete and gather the information needed.</p>
<b>Other Business</b>	<p>Ian and Faith each updated the Council on things they are working on outside of the Council.</p> <p>The Executive Committee will decide who will attend the APRIL Conference and inform the individuals soon.</p>
<b>Meeting Evaluations</b>	<p>Both a hard copy of the meeting evaluation and a survey link were provided to Council members for completion.</p>
<b>Adjourn</b>	<p>The meeting was adjourned at 3:08 p.m.</p>