

**STATE PLAN FOR
INDEPENDENT LIVING
(SPIL)**

Rehabilitation Act of 1973, as Amended, Chapter 1, Title VII

PART B - INDEPENDENT LIVING SERVICES

Part C - Centers for Independent Living

**State:
IDAHO**

**FISCAL YEARS:
2025 - 2027**

Effective Date: October 1, 2024

DRAFT

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Executive Summary

The 2025-2027 Idaho State Plan for Independent Living (SPIL) is our strategic plan that brings together the Network of Centers, the Idaho State Independent Living Council (SILC) and our partners as we work collaboratively to advance the independence of people across disabilities and lifespan. The mission of the IL Network and our partners, as seen through the lens of the State Plan is --

To advocate for and enhance the ability of Idahoans with disabilities to live independently, direct their lives and participate fully in their community.

Each partner in the plan has their own organizational strategic plan. The SPIL brings us together as a unified force amplifying the voices of Idahoans with disabilities and improving their quality of life across our cities and into our most rural communities.

Toward our mission, the partners have identified the following goals:

1. The Idaho IL Network will promote and advocate for the integration, inclusion and equity of all Idahoans with disabilities across communities, lifespan and cultures.
2. The Idaho IL Network will work to strengthen effective Network operations.
3. Idahoans with disabilities receive the community-based supports they need to live in their community with greater independence.

The mission, goals and objectives outlined in the 2025-2027 Plan represent the culmination of work that began in 2021 in preparation for the 2022-2023 statewide assessment. We agreed that the Plan should address the statewide needs of Idahoans across disabilities and lifespan; and that all partners would work toward greater participation in the upcoming statewide assessment in 2022. The Planning committee began development of the assessment in July 2021, participated in events and followed progress throughout the 2022 assessment and review process culminating with a final report published July 1, 2023.

The Idaho SILC in partnership with the three CILs, the Commission for the Blind and Visually Impaired and the Division of Vocational Rehabilitation conducted a statewide survey of needs of people with disabilities January 25 - September 16, 2022. Surveys were available in various formats, including electronic surveys in English and Spanish, hard-copy surveys, available in English, Spanish, large print, and Braille. Additionally, the SILC staff read surveys to several people upon request. No other language requests were made, though the SILC prepared to provide translation and interpreting services should the need have arisen. One person completed an electronic survey in Spanish.

Idahoans with disabilities and other stakeholders participated in the surveys via the SILC, CIL and partner agency websites. Additionally, the SILC distributed surveys through email, newsletters through the Department of Health and Welfare and other partner agencies, community meetings, and outreach events. These efforts led to the return of 658 surveys, a 205%

increase in responses from the 2018 assessment survey. Much of this increase can be attributed to increased partnerships with a variety of disability and non-disability specific organizations and state agencies. Additionally, through 29 events coordinated by the CILs, SILC and Center staff met with community members across Idaho from April 21 through August 24, 2022. The SILC held two additional sharing events via virtual format that included people from northern, eastern, central and western Idaho. In all, 213 people provided input and shared concerns about the state of services, support, community access and local challenges as well as successes through a variety of opportunities, including formal meetings, personal interviews and follow-up conversations.

As partners - the Network of Centers, the Idaho SILC and the Idaho Commission for the Blind and Visually Impaired - are committed to making Idaho a better place for Idahoans with disabilities through advocacy, peer to peer support, independent living services and collaboration across disabilities and lifespan.

A draft of the Plan contained herein was reviewed and approved for the publicly posted comment period during a public Council meeting on _____, 2024. The Plan was posted to the SILC and CIL websites, and shared widely via CIL, SILC and partner email lists on _____, 2024. An additional public hearing was held on _____ to review any concerns, questions or receive further public input. The public comment period closed _____, 2024. X public comment was received requesting that _____.

All elements of this State Plan for Independent Living are aligned with the stated purpose of the Independent Living Program as defined in Title VII of the Rehabilitation Act (1973), as amended.

Section 1: Goals, Objectives and Activities

1.1 Mission:

Mission of the Independent Living Network and the SPIL.

To advocate for and enhance the ability of Idahoans with disabilities to live independently, direct their lives and participate fully in their community.

1.2 Goals:

Goals of the IL Network for the three-year period of the plan.

Goal 1: The Idaho IL Network will promote and advocate for the integration, inclusion and equity of all Idahoans with disabilities across communities, lifespan and cultures.

Goal 2: The Idaho IL Network will work to strengthen effective Network operations.

Goal 3: Idahoans with disabilities receive the community-based supports they need to live in their community of choice with greater independence.

1.3 Objectives

Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

GOAL 1: The Idaho IL Network will promote and advocate for the integration, inclusion and equity of Idahoans with disabilities across lifespan and cultures.

Objectives 1.1: State and local emergency officials include individuals with disabilities and address their unique needs in emergency planning: mitigation, preparation, response and recovery.
Geographic Scope: Statewide
Evaluation measure: Quarterly SPIL surveys will review barriers addressed, successes and lessons learned by SILC and CILs, identifying and reporting on the implementation of one best practice annually.
Timeline: October 1, 2024 – September 30, 2027

Objective 1.2: The IL Network will represent the voice of individuals with disabilities in improving the availability of housing, transportation, health care and community access.
Geographic Scope: Statewide
Evaluation measure: IL Network members complete the SPIL quarterly survey identifying activities, barriers, best practice and innovation. Surveys are reviewed quarterly by the SILC planning committee and the Council for effectiveness and potential revision. At least one best practice(s) or barrier(s) overcome or being addressed, will be identified annually by the IL Network.
Timeline: October 1, 2024 – September 30, 2027

Objective 1.3: The Idaho SILC, identified community partners and stakeholders will explore opportunities for potential legislation establishing an Idaho ABLE program.
Geographic Scope: Statewide
Evaluation measure: SPIL quarterly surveys demonstrate that stakeholders convened at least once quarterly, identifying best practice, engaging policy makers and providing analysis regarding establishment of an Idaho ABLE program. By the end of the SPIL cycle, Idaho will have laid the groundwork for an Idaho ABLE program, passed legislation allowing for the creation of an Idaho ABLE program or provide reasoning why an ABLE program is not feasible in Idaho.
Timeline: October 1, 2024 – September 30, 2027

Goal 2: The Idaho IL Network will work to strengthen effective network collaboration, leadership development and resources.

Objective 2.1: To increase engagement of transition age youth and young adults with disabilities to expand our community and develop future leaders in the movement.
2.1.a. Year One (Discovery): The Idaho IL Network will work with identified partners to identify needs, opportunities, and activities to regularly engage transition age youth and young

adults with disabilities to promote self and systems advocacy skills, civic leadership, and economic prosperity. Partners will identify and execute a data collection method to better understand the needs, wants, and barriers to success for the target population.

2.1.b. Year Two (Development): The Idaho IL Network, in collaboration with partners from year one and representatives from the transition age youth and young adults with disabilities community, will develop statewide strategies to connect local and regional youth programs across Idaho.

2.1.c. Year Three (Implementation): The Idaho IL Network in concert with community partners and transition age youth and young adults with disabilities, will execute the strategies developed from year two.

Geographic Scope: Statewide

Evaluation measure:

2.1.a. Members of the Idaho IL Network will meet to determine how to collect information, what data needs to be collected and how it will be reported and used, and review potential barriers that may prevent, or increase the burden, for transition age youth and young adults to become involved in activities, events, or opportunities. Information collected will be reported quarterly and a summary completed at the end of year one.

2.1.b. The IL Network and identified partners will continue to meet, to build upon the information and data collected in Year 1. The IL Network and partners will explore opportunities to create environments for youth and young adults with disabilities to build and expand their knowledge and leadership skills. Progress will be reported quarterly on SPIL surveys.

2.1.c. Continuing from the work completed in Year 2, the IL Network will implement program(s) that were developed for youth and young adults. The IL Network will actively promote and engage in these programs in order to expand outreach and participation. Progress will be reported quarterly on SPIL surveys.

Timeline: October 1, 2024 – September 30, 2027

Objective 2.2: Ensure qualified and effective Idaho IL Network personnel hold at least one team and skills building educational event within the three-year plan with the participation of network members that include in-person and hybrid attendance options when possible and as resources allow.

Geographic Scope: Statewide

Evaluation measure: Participants from all attending entities will complete satisfaction surveys to express the level of value in the statewide training/networking event(s). Results will

be shared with all partners for evaluation and future improvement.
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Timeline: October 1, 2024 – September 30, 2027

Objective 2.3: The Idaho SILC will explore alternative business models of operation to enhance the Council’s effectiveness within the IL Network.
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Geographic Scope: Statewide

Evaluation measure: The SILC executive director in coordination with the executive committee will identify effective business models of operation and report findings annually to the Council and CIL directors.

Timeline: October 1, 2024 – September 30, 2027

Goal 3: Idahoans with disabilities receive the community-based support they need to live in their community of choice with greater independence.

Objective 3.1: Provide Independent Living services to people with disabilities to increase community access in rural areas and/or unserved and underserved populations identified in section 3.2.
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Geographic Scope: Statewide

Evaluation measure: As demonstrated through review of PPRs each Center and ICBVI will provide services in at least one unserved/underserved area and/or to at least one member of an identified population (may be living in an urban area) demonstrating greater access, inclusion, independence and/or peer connections in previously unserved/underserved communities.
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Timeline: October 1, 2024 – September 30, 2027

Objective 3.2: Build and promote community connections and participation in peer to peer mentoring and learning groups.
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Geographic Scope: Statewide

Performance measure: As demonstrated through review of PPRs each Center and ICBVI will provide opportunities for at least one peer to peer mentoring group annually.

Timeline: October 1, 2024 – September 30, 2027

1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

To facilitate the SILC’s duty to monitor, review and evaluate the implementation of the State Plan, the Idaho IL Network agrees to the performance measures indicated above. The IL

Network further agrees to provide annual PPRs, designate appropriate staff to complete quarterly surveys and provide goal specific annual reports to the Council when appropriate.

Prior to quarterly business meetings, the SILC planning committee sends out two surveys: one to Council members, and another to SILC staff, CIL Directors, CIL representatives who are appointed to the Council and other subrecipients and SPIL partners. CIL, SILC and ICBVI Directors or their designee are ultimately responsible for the completion of quarterly surveys. Surveys collect information regarding progress, barriers, lessons learned and reporting. The SILC and ICBVI are Part B subrecipients and as such, are held to the same quarterly and annual reporting requirements as the Network of Centers.

The planning committee compiles responses and presents a report, including the data, to the Council during the quarterly meetings (January, April, July, October). The planning committee shares successes and alerts the Council to potential issues, barriers or other concerns that may require additional focus or alteration of the SPIL. The committee leads the Council through discussions, sharing ideas and local feedback from their communities to address issues during the quarterly or additional public meetings. The full Council makes recommendations regarding the need for additional data and possible public forums to gather more information.

The SILC Executive Director at the direction and in coordination with the Council Chair and other members of the Executive/Finance Committee, provides quarterly reports in addition to an annual state report, based on the state fiscal year (SFY July 1 – June 30). The SILC Executive Director works with the DSE, Network of Centers and ICBVI to complete the annual Part B Program Progress Report (PPR) based on the federal fiscal year (FFY). The Executive Director uses the quarterly compiled data and internal tracking to report SILC staff activities at the end of the SFY and FFY. Reports include accomplishments, lessons, challenges, changes and progress toward the achievement of identified goals and objectives. Annual reports are provided during the October and January quarterly meetings and are publicly posted.

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

Fiscal Year(s): 2025-2027					
<u>Sources</u>	<u>Projected Funding Amounts and Uses</u>				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B (including state match)	104,418	73,092	170,550	31,818	0
Chapter 1, Part C			995,262		
Other Federal Funds		225,000 (OIB)			
Sec. 101(a)(18) of the Act (Innovation and Expansion)	129,500				
Social Security Reimbursement					
Other					
Non-Federal Funds					
State Funds	162,100	33,121	100,000	97,800	
Other					

Description of financial plan narrative.

Idaho's financial plan for the 2025-27 SPIL is the culmination work completed in the previous two SPIL cycles to equitably distribute Part B funding to the Network of Centers while continuing to support the statewide IL work carried out by ICBVI and the SILC resource plan. Through on-going discussions that included the DSE and the SILC, and informed by the statewide needs assessment, the Network of Centers and ICBVI have agreed to collaborate to ensure that Idahoans who are Blind or have low vision maintain independence in their homes. ICBVI is a Part B subrecipient and IL Network partner. ICBVI is not a signer on the SPIL because they are not a Center for Independent Living. The CILs, ICBVI and the SILC, as Part B subrecipients, have all agreed to participate in quarterly reporting. Additionally, because ICBVI's Part B funding directly supports statewide IL services, they work with the SILC and the DSE to complete portions of the annual Program Progress Report (PPR).

The Idaho Commission for the Blind and Visually Impaired (ICBVI)
 341 W. Washington St.
 PO Box 83720
 Boise, ID 83720-0012
 208-334-3220
<http://www.icbvi.state.id.us>

ICBVI serves all 44 counties in Idaho. ICBVI's main office is in Boise with field offices in southeastern Idaho - Idaho Falls, Pocatello; northern Idaho, Coeur d'Alene, Lewiston; and in south central Idaho, Twin Falls.

Oversight: Chapter II, OIB – Rehabilitation Services Administration process
 Part B -- DSE, see section 4.3 oversight process for Part B funds

The plan further works to compensate for Part C funding which is largely distributed to DAC-NW, the Center serving the fewest counties, and no urban areas, yet receives nearly double that of the two other Centers, LINC and LIFE. LINC and LIFE are located in a larger combined geographical area, one of which, LINC, serves the state's metro areas, combined with rural and frontier regions. However, even when combined, the two Centers receive less Part C funding than DAC-NW. DAC-NW serves a large, rural and frontier region of the state, and currently receives Part C funding that is more in line with the \$570,000 needed to adequately fund a Center. While Part B reallocation cannot fully compensate for Idaho's Part C disparities, all parties have agreed to work toward that end through means currently available with Part B funds.

As reference, the table below illustrates the agreed upon redistribution of Part B for the 2021-24 Idaho State Plan for Independent Living. Percentage distribution will remain constant at the 2024 percentage through the 2025-2027 SPIL cycle.

Subrecipient	FY2021 amount	FY2022 amount	FY2023 amount	FY2024 amount
DAC-NW	5%	5%	5%	5%
LINC	21.5%	23%	24.5%	24.5%
LIFE	16.5%	18%	19.5%	19.5%
SILC	30%	30%	30%	30%
ICBVI	27%	24%	21%	21%

The anticipated total Chapter 1, Subchapters Part B federal appropriation for each year of the SPIL cycle is \$348,060. Subgrantees are responsible for meeting the match for their portion of Part B funding. Part B funds in the Other SPIL Activities column are to support collaborative activities of all three CILs and other partners that cross Part C service boundaries to affect the whole state. The production and distribution of a the statewide/regional newsletter and the planning and implementation of an annual statewide IL conference is supported by Part B funding that is contributed through each CIL. The entire allocation of Part B funding designated for Disability Action Center – NW, less 10% Indirect, is dedicated to these activities, with Part B funds from the other CILs making up the difference. While small percentage adjustments in Part B distribution occur over the three years as indicated in the information below, the anticipated dollar amount dedicated to Other SPIL Activities remains consistent.

The Idaho SILC is appropriated state general funds annually. The 2024 (SFY: July 1-June 30) appropriation is \$259,900 as indicated in table 1.5. The SILC allocates approximately 40% (\$97,800) in state general funds directly toward SPIL activities. These activities are primarily dedicated to emergency preparation, mitigation and recovery activities, including education. Activities also include financial literacy technical assistance and limited youth activities. The remaining 60% (\$162,100) is directed toward the SILC resource plan.

FFY 2025 - 2027:

Chapter 1 Part B funds \$104,418 and \$11,602 non-federal state funds will be used to fund the resource plan for the Idaho State Independent Living Council (SILC) through a contract with the Idaho Division of Vocational Rehabilitation (IDVR). This amount represents 30% of the Chapter 1 Part B funds.

Chapter 1 Part B \$73,092 and \$8121 non-federal state funds will be used to fund the state independent living services through the Idaho Commission for the Blind and Visually Impaired (ICBVI) through a contract with the Idaho Division of Vocational Rehabilitation (IDVR). This amount represents 21% of the Chapter 1 Part B funds. Chapter 2 \$225,000 and \$25,000 non-federal match will be used to fund older blind programs.

Chapter 1 Part B \$85,275 and \$9,475 non-federal funds will be used to fund the general operations of Living Independence Network Corporation (LINC) through a contract with the Idaho Division of Vocational Rehabilitation (IDVR). This amount represents 24.5% of the Chapter 1 Part B funds.

Chapter 1 Part B \$17,403 and \$1,934 non-federal funds will be used to fund SPIL activities of Disability Action Center-Northwest (DACNW) through a contract with the Idaho Division of Vocational Rehabilitation (IDVR). This amount represents 5% of the Chapter 1 Part B funds.

Chapter 1 Part B \$67,872 and \$7,451 non-federal funds will be used to fund IL Services, SPIL activities and the general operations of LIFE, A Center For Independent Living through a contract with the Idaho Division of Vocational Rehabilitation (IDVR). This amount represents 19.5% of the Chapter 1 Part B funds.

Chapter 1 Part C \$995,262 (based on 2022 appropriation) will fund the state network of centers for independent living: LINC, DAC-NW and LIFE.

Section 2: Scope, Extent, and Arrangements of Services

2.1 Services

Services to be provided to persons with disabilities that promote full access to community life including geographic scope, determination of eligibility and state-wideness.

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Core Independent Living Services, as follows:			
- Information and referral	X	X	LIFE, LINC, DAC-NW, ICBVI
- IL skills training			
- Peer counseling	X	X	LIFE, LINC, DAC-NW, ICBVI
- Individual and systems advocacy			
- Transition services including:			
▪ Transition from nursing homes & other institutions	X	X	LIFE, LINC, DAC-NW, ICBVI
▪ Diversion from institutions			
▪ Transition of youth (who were eligible for an IEP) to post-secondary life	X	X	LIFE, LINC, DAC-NW, ICBVI
Counseling services, including psychological, psychotherapeutic, and related services	X	X	DSE, ICBVI
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities) Note: CILs are not allowed to own or operate housing.	X	X	LIFE, LINC, DAC-NW, ICBVI
Rehabilitation technology	X	X	LIFE, LINC, DAC-NW, DSE, ICBVI

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Mobility training	X	X	LIFE, LINC, DAC-NW, ICBVI
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	X	X	LIFE, LINC, DAC-NW, DSE, ICBVI
Personal assistance services, including attendant care and the training of personnel providing such services	X	X	LIFE, LINC, DAC-NW, ICBVI
Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services	X	X	LIFE, LINC, DAC-NW, SILC, ICBVI
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	X	X	LIFE, LINC, DAC-NW, SILC, ICBVI
Education and training necessary for living in the community and participating in community activities	X	X	LIFE, LINC, DAC-NW, ICBVI
Supported living	X	X	LIFE, LINC, DAC-NW, ICBVI
Transportation, including referral and assistance for such transportation	X	X	LIFE, LINC, DAC-NW, DSE, ICBVI
Physical rehabilitation		X	DSE
Therapeutic treatment		X	DSE
Provision of needed prostheses and other appliances and devices		X	DSE
Individual and group social and recreational services	X	X	LIFE, LINC, DAC-NW, ICBVI

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	X	X	LIFE, LINC, DAC-NW, SILC, DSE, ICBVI
Services for children	X	X	LIFE, LINC, DAC-NW, ICBVI
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities	X	X	LIFE, LINC, DAC-NW, ICBVI
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	X	X	LIFE, LINC, DAC-NW, ICBVI
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	X	X	LIFE, LINC, DAC-NW, SILC, ICBVI
Such other services as may be necessary and not inconsistent with the Act	X	X	SILC, ICBVI

2.2 Outreach

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations.

See definitions of Served, Unserved and Underserved in Section 3.2

Idaho's three CILs and ICBVI are willing and eager to serve all 44 counties of Idaho. Due to the lack of financial resources, the CIL's are currently unable to serve all counties at the level desired. All three CIL's have significantly underserved counties and underserved minority groups. With the appropriate funding levels, the CIL's would be able expand the five core services offered in these communities.

Given the size, population and geographical landscape, counties and racial and ethnic minorities that aren't identified through Part C PPRs are indicated as unserved. Counties and/or target

populations who receive one to three services, indicates that such county or population is underserved, sometimes dependent on location.

All counties are considered unserved/underserved in Idaho due to the lack of funding and limited staffing capacities. Each Center has identified specific populations in their service area on whom they will focus additional effort.

Idaho's population grew more than 23% in the last decade. Most recent US Census Bureau data indicates that nearly 81% of the population is white, non-Hispanic or Latino. More than 13% are Hispanic or Latino, 2.2% identify as more than one race, 1.5% identify as Asian, 1% American Indian or Alaska Native and approximately 1% are black or African American. Through collaboration with our partners who work directly with migrant workers, refugees and indigenous peoples we know that that these communities face more significant incidence of disability and poor health outcomes.

Outreach focus and activity:

Statewide outreach targets counties and populations which have been unserved and underserved. Outreach activity grew exponentially through the Public Health Emergency (PHE). We anticipate that many of these efforts will continue through the coming years as many have been or may be determined to be best practice.

Activities may include, but are not limited to the following:

- Public service announcements and press releases through print, radio and television outlets about the services Centers provide, including contact information for Centers in their respective media market areas.
- Participation in Job, Health and Education Fairs in rural communities, through Tribal (Section 121) Vocational Rehabilitation Projects, Migrant Farm worker appreciation events, and Refugee and LGBTQ+ events.
- Hosting ADA celebrations regionally.
- Participation in and co-sponsorship of Disability Advocacy Day held during legislative sessions.
- Hosting web-based and in-person IL conferences, training opportunities, peer support, emergency planning, and other workshops.
- Visiting high schools, including alternative high schools and connecting with out of school youth living in rural and frontier areas.

2.3 Coordination

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities.

Coordination of services and activities ensures support for integration and inclusion of people with disabilities in our communities. As Idaho's Part B subrecipients, the Network of Centers, SILC and ICBVI work with the DSE to coordinate and complement services avoiding unnecessary duplication of programs. Idaho Part B subrecipients often coordinate with the

following state agencies, public and private entities and non-profits among others:

- Area Agencies on Aging (AAA)
- Idaho Asset Building Network
- Idaho Assistive Technology Project (IATP)
- Idaho Caregiver Alliance
- Idaho Council on Developmental Disabilities
- Idaho Department of Health and Welfare (IDHW)
- Idaho Division of Vocational Rehabilitation (IDVR)Idaho Council for the Deaf and Hard of Hearing
- Idaho Office of Emergency Management (IOEM) and county emergency managers
- Intermountain Fair Housing Council (IFHC)
- National Federation of the Blind (NFB) of Idaho
- NW-ADA – Idaho Center
- Public Health Entities
- State Department of Education
- State Protection and Advocacy System (which includes the Client Assistance Program)
- Veterans Administration
- Volunteer Organizations Active in Disaster (VOAD)
- Other federal, state and local agencies, state universities and non-profits, addressing issues such as housing, education, transportation, healthcare, emergency management and Veterans programs.

Section 3: Network of Centers

3.1 Existing Centers

Current Centers for Independent Living including: legal name; geographic area and counties served; and source(s) of funding. Oversight process, by source of funds (e.g., Part B, Part C, state funds, etc.) and oversight entity.

1. Disability Action Center - Northwest (DAC-NW)
505 N. Main Street
Moscow, ID 83843
208-883-0523
dacnw.org

DAC-NW serves Benewah, Boundary, Bonner, Clearwater, Idaho, Kootenai, Latah, Lewis, Nez Perce and Shoshone, counties and includes three of five Idaho Native American Indian Reservations. This service area covers over 21,000 square miles. DAC-NW's main office is in Moscow with two field offices: one in Post Falls to the north and one in Lewiston to the south. DAC-NW also provides services in up to three underserved eastern Washington counties. DAC-NW is recognized in the Washington SPIL, serving three counties: Asotin, Garfield and Whitman. DAC-NW does not use Idaho Part B or other state dedicated funds to meet their Washington responsibilities.

SPIL Signatory

Funding Sources: Part C, Part B

Oversight: Part C -- Administration for Community Living process
Part B --DSE, see section 4.3 oversight process for Part B funds

2. Life, A Center For Independent Living (LIFE)

640 Pershing Avenue, Suite A
Pocatello, ID 83201
208-232-2747
www.idlife.org

LIFE serves Bannock, Bear Lake, Bingham, Bonneville, Butte, Caribou, Cassia, Clark, Custer, Franklin, Fremont, Jefferson, Lemhi, Madison, Minidoka, Oneida, Power, and Teton counties, and includes the Fort Hall Reservation. This service area covers nearly 33,000 square miles. LIFE's main office is in Pocatello with field offices in Idaho Falls, Burley and Blackfoot.

SPIL Signatory

Funding Sources: Part C, Part B

Oversight: Part C -- Administration for Community Living process
Part B -- DSE, see section 4.3 oversight process for Part B funds

3. Living Independence Network Corporation (LINC)

1878 W Overland Rd
Boise, ID 83705
208-336-3335
lincidaho.org

LINC serves Ada, Adams, Blaine, Boise, Camas, Canyon, Elmore, Gem, Gooding, Jerome, Lincoln, Owyhee, Payette, Twin Falls, Valley and Washington counties, and includes a large portion of the Duck Valley Reservation. This service area includes nearly 9,000 square miles. LINC's main office is in Boise with field offices in Twin Falls and Caldwell.

SPIL Signatory

Funding Sources: Part C, Part B

Oversight: Part C -- Administration for Community Living process
Part B -- DSE, see section 4.3 oversight process for Part B funds

The three Idaho CILs named above are recipients of Title VII, Part C funds, providing services to all 44 counties of Idaho. There are no other CILs in Idaho. LINC, DAC-NW and LIFE are community-based, cross-disability, nonprofits, run by a majority of individuals with a disability and managed by a board that is made up of a majority of people with a significant disability, make up the CIL Network in Idaho. These entities meet the minimum requirements to join the Idaho SILC in creating and being signatories to the Idaho SPIL.

3.2 Expansion and Adjustment of Network

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase statewideness of Network.

The following definitions are established with regard to Network of Centers and IL Network partner services within this SPIL:

- Served: - Service area and all populations of individuals with disabilities have full access to a CIL.
- Unserved: - A county or area is not served by a CIL.
- Marginalized populations not served by a CIL
- Underserved: - The region is within the service area of a CIL, however, individuals with disabilities do not have easy access to the CIL due to the size/geography and remote nature of the service area and lack of financial resources.
- Identified marginalized populations are often unaware of CIL services, even in areas otherwise well served: such populations include but are not limited to refugees (primarily urban), migrant workers (urban, rural and frontier), Indigenous and LGBTQ+ youth.

The three CILs strive to increase Independent Living services to all Idahoans with disabilities. This is currently unattainable as there is insufficient and unequitable funding to all three Centers who cover predominately rural communities. Our goal with additional funding would be that all Idahoans with disabilities have reasonable and timely access to a Center and the services they provide.

Minimum funding level for a Center and formula/plan for distribution of funds to bring each Center to the minimum. Exceptions must be explained with sufficient detail.

There are currently two funding sources to support each CIL in Idaho with direct relation to Independent Living: Title VII, Part C and Title VII, Part B. Each Center follows federal guidance and works to achieve other funding sources outside of federal funds to support operations. Additional programs require additional operating expense funds, so a minimal amount of funds from other funding sources meet the level of need for the Independent Living programs.

Action/process for distribution of funds relinquished or removed from a Center and/or if a Center closes.

In the event that a Center's funds are relinquished or removed:

- Funding would be distributed equitable 50/50 between the remaining CIL's, until such time funds are reinstated to the Center from where the funds originated or a new CIL is added and recognized by the IL Network in a new or amended SPIL.

In the event that a Center closes, the following would take place:

- The remaining CIL Directors and the SILC would identify what counties within the closed CIL's region could be temporarily supported by the operating CIL's; and funding would be dispersed accordingly. Due to geographical location, the application of the two remaining CIL's continuing may not be achievable and only one center would temporarily absorb the counties and funding.
- The funding would be accounted for separately and not added to a current CIL funding source for their current service area but in support of the originally funded counties. The Center Directors, in collaboration with the SILC, would work together to open another CIL to support the originally designated area.

Plan/formula for adjusting distribution of funds when cut/reduced.

Should current Part C funding be reduced, the three CIL Directors will meet and create an appropriate disbursement formula based on current information related to identified needs, funding allocations, geographical area and demographic data, and submit for approval to ACL, a plan that would appropriately fit the given situation. In the event that all centers have equitable Part C funding, all three Centers will take an equitable reduction.

Should Part B funding be reduced during the course of the plan, funds will be reduced by the percentage amount of the full grant year award provided in the Financial Plan, Section 1.5 for the FFY in which the change occurs. Such changes would similarly impact Part B recipients, the SILC and ICBVI.

Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network.

There are currently no changes planned for service areas. Idaho worked for two SPIL cycles to reallocate Part B funds from DAC-NW, ICBVI and the SILC toward the two underfunded Centers. The current Plan provides sustained Part B funding at 2024 levels to LIFE, DAC-NW, LINC, SILC, ICBVI. Any additional changes to CIL services and/or funding levels will be detailed and agreed upon by the SILC and CIL Directors in an approved SPIL amendment.

Plan for one-time funding and/or temporary changes to Center service areas and/or funding levels.

Should any one-time funding streams be issued prior to a change in equitable funding, the three CIL Directors will meet and create an appropriate disbursement formula based on current information on needs, funding allocations and data, and submit a plan. . At any such time that funding becomes equitable the funding distribution would be split between the three Centers equitably. Any additional changes to CIL service area and/or funding levels will be detailed and agreed upon by the SILC and CIL Directors in an approved SPIL amendment.

Section 4: Designated State Entity

Idaho Division of Vocational Rehabilitation will serve as the entity in Idaho designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State. (*Sec. 704(c)*)

4.1 DSE Responsibilities

- (1) receive, account for, and disburse funds received by the State under this chapter based on the plan;
- (2) provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- (3) keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- (4) submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- (5) retain not more than 5 percent of the funds received by the State for any fiscal year under Part B. for the performance of the services outlined in paragraphs (1) through (4).

4.2 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

The Idaho Division of Vocational Rehabilitation (IDVR), Idaho's Designated State Entity (DSE), receives, accounts for, and disburses Federal Part B funds per the Notice of Award (NOA) from the Administration on Community Living (ACL). As with all financial activities IDVR follows State of Idaho policies to receive, disburse, and document grant award funds. Idaho's State Plan for Independent Living (SPIL) has defined percentages that set the amount of funds that each agency will receive. Two State of Idaho agencies receive Federal IL Part B funds: the State Independent Living Council (SILC) and the Idaho Commission for the Blind and Visually Impaired (ICBVI); and three Centers for Independent Living (CILs): Disability Action Center-Northwest (DAC-NW); Living Independently for Everyone (LIFE); and Living Independence Network Corporation (LINC).

The DSE enters into agreements with the SILC, ICBVI and the CILs for the amounts defined in the approved SPIL and monitors the agreements and expenditures to ensure compliance with the SPIL. The DSE provides contract monitoring services for Part B funds. Funds are allocated in accordance with the SPIL, and contracts are issued at the beginning of the grant year. Funds are reimbursed in a timely manner upon submission of appropriate documentation agreed upon in the annual contract and in accordance with state payment policies.

Idaho's SPIL development process provides the means to solicit proposals, develop proposal formats, review proposals and it provides reviewers for the proposals. The SILC holds public quarterly meetings attended by the DSE and Council members to conduct official business of the SILC. Among its many business topics, the Council discusses proposals for participation in the IL grant funds and helps the agencies (SILC, ICBVI, DAC-NW, LIFE, LINC) define the needs of the independent living community and plan methods to deliver vital services. Creation of the

agency proposals comes through statewide assessments, planning and discussion among the Network of Centers, Council members and other partners during public meetings, and review and approval of each agency's plan to deliver opportunities and knowledge for independent living. Through a rigorous planning process, the Network of Centers, SILC, other partners and the DSE discuss the funding allocations. The agreed upon SPIL is submitted to ACL with at least 51% of Center Directors and the SILC Chair signing on, and the DSE Administrator agrees to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the state. (Sec. 704(c)) and approve the percentage share that each agency will receive. Upon approval from ACL and receipt of the Part B Notice of Award (NoA), contracts are completed with each subrecipient.

Continuation Funding: IDVR has always met the grant's match requirements in the first year of the award and has thus qualified for an additional year of carryover to continue grant activities. In the event that some financial activities go into the carryover year and match has been met, the original contract values will continue and IDVR will issue time extensions. IDVR will apply all monitoring and payment procedures as usual while grant recipients finish providing IL grant activities and using the balance of their agreements.

When a new grant year starts IDVR will issue new contracts based on the SPIL. IDVR does not mix new grant funds with old funds but keeps them separate and accounts for them in their respective grants. It is possible to have two grants running at the same time; however, the accounting and tracking remains separate.

The DSE has indicated that it will not retain any portion of the 5% administration fee allowed under Section 704(c)(5) during the course of the 2021-23 SPIL, extended through 2024. All Federal IL award funds will go to SILC, ICBVI and the CILs as defined in the SPIL.

4.3 Oversight Process for Part B Funds

The oversight process to be followed by the DSE.

The DSE has a designated Financial Specialist who reviews, evaluates and disperses Part B funds in accordance with individual contracts through established State of Idaho documentation and payment processes, and in compliance with Federal regulations. The DSE maintains and reviews financial data, prepares Federal cash draws and files required financial reports. The DSE also participates in preparation and review of program reports as needed.

The DSE does not provide administrative support for Part B to SILC, ICBVI or the CILs. The DSE's administrative support occurs only in the administration (receiving, accounting, disbursing) of the Part B grant funds to SILC, ICBVI and CILs.

The DSE maintains grant records and data by following State of Idaho policies and Federal regulations as they apply to financial activities and documentation. The DSE maintains the records according to retention policies set by the State of Idaho and makes those records available for inspection as needed.

The DSE has a designated representative from upper management (currently the IDVR Administrator) who is an ex-officio member of the Idaho SILC. As such, the DSE is a SPIL Development Committee member and reviews quarterly and annual reports, budgets and audits.

The DSE complies with the Notice of Award (NoA) and provides yearly financial reports, and other information and data as defined in the award. If required, the DSE may provide additional program assurances and information.

4.4 Administration and Staffing

Administrative and staffing support provided by the DSE.

The DSE does not provide administrative or staffing support to the Idaho SILC.

4.5 State Imposed Requirements

State-imposed requirements contained in the provisions of this SPIL including: (45 CFR 1329.17(g))

- State law, regulation, rule, or policy relating to the DSE's administration or operation of IL programs
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329
- That limits, expands, or alters requirements for the SPIL

IDVR applies the same rules to the Part B IL grant that it uses for all other Federal grants and for any financial activities. IDVR follows state and Federal regulations and the grant requirements. No additional rules apply that would limit, expand or alter requirements for the SPIL.

4.6 722 vs. 723 State

Check one:

- ☒ 722 (if checked, will move to Section 5)
☐ 723 (if checked, will move to Section 4.7)

4.7 723 States

Order of priorities for allocating funds amounts to Centers, agreed upon by the SILC and Centers, and any differences from 45 CFR 1329.21 & 1329.22.

How state policies, practices, and procedures governing the awarding of grants to Centers and oversight of the Centers are consistent with 45 CFR 1329.5, 1329.6, & 1329.22.

Section 5: Statewide Independent Living Council (SILC)

5.1 Establishment of SILC

How the SILC is established and SILC autonomy is assured.

Governor Cecil D. Andrus provided for the establishment of the Idaho SILC in 1993 by Executive Order 9301. The Idaho SILC became a self-governing state entity in 2004 as established in Idaho Code, Title 56, Chapter 12. As such, the Idaho SILC is not housed within

any other state agency, maintaining independent control when requesting legislative authority regarding staffing, state budget requests, reporting, contracts, travel, etc. Idaho SILC offices are not within any other state office structure. The Idaho SILC works in concert with the DSE, the Idaho Division of Vocational Rehabilitation (IDVR), but is not directed by the agency with regard to service provision or daily operation.

5.2 SILC Resource plan

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.

State General Funds	\$259,900 (subject to annual appropriation)
Subchapter B	\$104,418
Title I, I&E	\$129,500
SILC Fund	\$ 27,965 (interest, rebates, donations)

Process used to develop the Resource Plan.

The Idaho SILC delegates to its Executive Director the responsibility to oversee development of a draft budget, including the Resource Plan for conducting Rehabilitation Act section 705 activities.

State General Funds

The Executive Director works with the SILC Financial Specialist to develop a budget request in cooperation with analysts from the Division of Financial Management, the Legislative Services Office and the Governor's Office. Prior to preparation, the Council discusses the SPIL, including a review of budgetary needs including Council meetings, member travel and training, and the activities for which the SILC may lead or have an active role requiring additional resources. Occasionally, we are approached by other agencies or legislators to take on additional duties. If those fall within our federal or state authorities, the Council may elect to ask for additional state general funds or pursue grant opportunities. We do not anticipate asking for additional state general funds during the coming SPIL cycle, beyond inflationary increases that may be needed for operations within state systems. Final federal and state funds requested are determined by the Governor's office and the Department of Administration, generally to cover changes to fringe benefits, technology systems and rent increases. The Governor makes a recommendation to the Legislature dependent on state revenue forecasts. Further all appropriations through state, federal and other potential grant funds must be appropriated by the Legislature before they can be accessed by the Idaho SILC. The State Fiscal Year (SFY) runs from July 1 - June 30. State funds cannot be carried over to the following SFY.

Part B Funds

Part B funds are negotiated as part of the SPIL development process with the planning team, which includes the Center Directors, the SILC Chair and other Council members who do not work for the state or a CIL, and ex-officio members from ICBVI and the DSE. The Executive

Director serves to provide information, technical assistance, and advise funding needs for effective SILC operations and any additional duties. The full Council reviews and approves final negotiated Part B amounts for distribution among the Network of Centers, SILC and select community partners (ICBVI).

Title I, Innovation and Expansion Funds

Title I, I&E funds are offered by the DSE and agreed upon annually through an MOU during each SPIL cycle.

Other Funds

SILC Development Fund

Unrestricted Funds are conserved to cover expenses not allowed by state or federal regulations, such as pizza for a youth activity or other events that may only last an hour or two. This fund may also be used for certain expense deposits (such as hotels) that we anticipate will be reimbursed through contracts in the following SFY.

Other Resources

The Council may on occasion direct the Executive Director to pursue grant funds that would align with the SILC's mission.

SILC Staffing - Coordination of Resources

SILC staff positions: Executive Director, one FTE; Financial Specialist, one FTE; Administrative Assistant II, one FTE; and Program Specialist, one FTE. The SILC uses allocated funds to compensate personnel, including health and other fringe benefits, supplies, office space, IT systems, services and all other routine business services needed to conduct its duties and activities as authorized in section 705(c). The Idaho SILC continues to support independence through statewide financial literacy, emergency preparedness/response, primarily through state general funds; and youth activities resourced through a combination of Part B, I&E, state and private donations.

Process for disbursement of funds to facilitate effective operations of SILC.

The Idaho SILC's Executive Director is granted authority by the Council to approve day to day Resource Plan expenditures, in keeping with the Code of Federal Regulations, the Rehabilitation Act, 2 CFR 200 Office of Management and Budget Guidance, and the approved Idaho SILC budget. The Idaho SILC provides assurance that Resource Plan expenditures are appropriate for the purpose and funding period through standard accounting practices and maintenance of all financial records necessary for auditing by appropriate state or federal entities. All SILC funds are held by the state and dispersed through the internal state accounting system. The SILC financial specialist works with the Division of Financial Management and the Department of Administration to ensure smooth operation within state IT systems. Quarterly financial reports are provided to the Council for review and approval. The Designated State Entity receives, disburses, and accounts for Rehabilitation Act Resource Plan funds and expenditures, on behalf of the Idaho SILC, through the State Financial Management System. Resource Plan expenditures are subject to audits conducted by the Department of Human Services and the Idaho State

Controller's Office (SCO) or a private auditor approved by the SCO. Under state statutory requirements, the Idaho SILC completes an annual audit through a private contractor.

Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

N/A

5.3 Maintenance of SILC

How State will maintain SILC over the course of the SPIL.¹

Prospective Council members are referred by Center staff, current or former Council members and other stakeholders. Application forms are accepted throughout the year. Completed applications are forwarded to the membership committee who review and interview qualified applicants. Selection of a nominee is based on demonstrated knowledge of the independent living philosophy along with the desire and ability to serve and meet the statutory requirements. The Idaho SILC asks that candidates carefully consider their time commitment and other factors when applying for the Council. The membership committee makes a recommendation to the full Council regarding its selection of a prospective nominee. The Council votes on the prospective nominee.

Upon selection, the nominee completes an appointment form provided by the Office of the Governor with the Council recommendation for appointment. This helps the Idaho SILC maintain a balanced and qualified membership, consistent with requirements in section 705 (b) of the Rehabilitation Act. The Idaho SILC and the Governor's office maintain records, including term lengths, to demonstrate that the Idaho SILC is fully compliant with requirements. Recently, appointments have been delayed due to increased scrutiny by the Governor's office related to criminal background checks and recent changes to state internal processes. We continue to work with the Governor's office to resolve delays and maintain compliance. The Governor's office requires that the SILC include four ex-officio members who are administrators or their designee from the Idaho Department of Health and Welfare, the Idaho Commission on Aging, the Idaho Division of Vocational Rehabilitation (DSE) and ICBVI.

Approximately six months prior to an anticipated vacancy, the SILC works with the CILs, the exiting Council member and other stakeholders to recruit applicants with knowledge of IL services and philosophy, and who come from one of each of Idaho's seven geographic areas, across disabilities and from diverse backgrounds, including those from underserved populations such as racial and ethnic minorities, young adults, urban, rural and LGBTQ+ communities. The Council may create at-large seats to be filled by people with disabilities from underrepresented communities. This addition enhances the Council's ability to better understand and improve outreach as well as increasing our number of people with disabilities, ensuring a majority of people with disabilities who do not work for the state or a center are on the SILC. The Governor appoints all members. Idaho ensures that no member of the SILC serves more than two consecutive full three-year terms in accordance with the Act, Idaho SILC bylaws and state law.

Idaho ensures that the SILC is composed of members who provide statewide representation, represent a broad range of individuals with disabilities from diverse backgrounds who are knowledgeable about the Centers and IL services, and willing to learn about the SILC's bylaws, policies and state law. Idaho ensures that a majority of the SILC voting members are individuals with disabilities, who are not employed by any state agency or Center as required by state and federal law. Given the rural nature of our state, the SILC may include member representatives who are employed by the state, outside of disability service agencies and Center staff. However, those members are not counted among the majority of people with disabilities who make up the voting membership.

With resource allocations identified in 5.2, the Idaho SILC coordinates Council meetings and activities in which the Council develops, implements, monitors and evaluates the State Plan for Independent Living (SPIL). The Idaho SILC holds quarterly public business and training meetings in accessible locations or online formats that are publicly noticed in compliance with state law. The Executive Committee meets approximately one month prior to Council meetings to discuss SILC business including training opportunities/status, review meetings surveys, updates and set the agenda for Council meetings. The Council and the executive committee may hold additional meetings as needed in compliance with state public meeting laws. Executive Committee meetings are held in accessible locations, on-line formats or conference lines and are publicly noticed in compliance with state law.

The SILC resource plan includes travel and hotel accommodations for Council meetings, ASL interpreters for all public meetings, other language interpreters on request and meals, including lunches for peer to peer support and exchange of ideas during in person Council meetings lasting more than four hours. The SILC has an established a training budget for Council members and select SILC staff to travel for conferences and participate in on-line training opportunities. Meeting materials are mailed, emailed and provided during in person meetings as requested by Council members and the public. Alternate format preferences of Council members are always available and provided to members of the public on request.

Section 6: Legal Basis and Certifications

6.1 Designated State Entity (DSE)

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is the Idaho Division of Vocational Rehabilitation.
Authorized representative of the DSE Jane Donnellan Title Administrator.

6.2 Statewide Independent Living Council (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is The Idaho State Independent Living Council.

6.3 Centers for Independent Living (CILs)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

Living Independence Network Corporation (LINC)

Disability Action Center-Northwest (DAC-NW)

LIFE, A Center For Independent Living

6.4 Authorizations

6.4.a. The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. Yes (Yes/No)

6.4.b. The SILC and CILs may legally carryout each provision of the SPIL. Yes (Yes/No)

6.4.c. State/DSE operation and administration of the program is authorized by the SPIL. Yes (Yes/No)

Section 7: DSE Assurances

Jane Donnellan, Administrator acting on behalf of the DSE Idaho Division of Vocational Rehabilitation located at 650 W. State Street Room 150, Boise, ID 83720; phone: 208-334-3390; email: Jane.donnellan@vr.idaho.gov *45 CFR 1329.11* assures that:

- 7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;
- 7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;
- 7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;¹
- 7.4. The DSE assures that the SILC is established as an autonomous entity within the State as required in *45 CFR 1329.14*;
- 7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:
 1. Expenditure of federal funds
 2. Meeting schedules and agendas
 3. SILC board business
 4. Voting actions of the SILC board
 5. Personnel actions
 6. Allowable travel
 7. Trainings
- 7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:

1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).
- 7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;
- 7.8. The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:
 1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;
 2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and
 3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency's agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.¹

Jane Donnellan, Administrator

Name and Title of DSE director/authorized representative

Signature

Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance

8.1 Assurances

_____, Idaho SILC Chair acting on behalf of the SILC _____ Idaho State
Independent Living Council located at _____ 120 South Cole Road, Boise, Idaho 83709; phone:
208-334-3800 E.D. email address: mel.leviton@silc.idaho.gov; chairperson email address: -----
_____ 45 CFR 1329.14 assures that:

- (1) The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
- (2) The SILC is composed of the requisite members set forth in the Act;¹
- (3) The SILC terms of appointment adhere to the Act;¹
- (4) The SILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);
- (5) The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;
 - a. The SILC must inform the DSE if it chooses to utilize DSE staff;
 - b. The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.¹
- (6) The SILC shall ensure all program activities are accessible to people with disabilities;
- (7) The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
- (8) The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.¹

Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

(a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –

- (1) SILC written policies and procedures must include:
 - a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
 - b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
 - c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
 - d. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
 - e. A process and timeline for advance notice to the public for SILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;

- i. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
 - ii. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
 - f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
 - g. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
 - h. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).
- (2) The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
- (3) The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center’s SILC training curriculum.
- (4) The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
- a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state’s centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
 - b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
 - c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
 - d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
 - i. proximity to public transportation,
 - ii. physical accessibility, and
 - iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
 - e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
- (5) The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:

- a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
- (6) The SILC State Plan resource plan includes:
- a. Sufficient funds received from:
 - i. Title VII, Part B funds;
 - 1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
 - ii. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
 - iii. Other public and private sources.
 - b. The funds needed to support:
 - i. Staff/personnel;
 - ii. Operating expenses;
 - iii. Council compensation and expenses;
 - iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;
 - v. Resources to attend and/or secure training and conferences for staff and council members and;
 - vi. Other costs as appropriate.

The signature below indicates the SILC's agreement to comply with the aforementioned assurances and indicators:

Name of SILC chairperson

Signature

Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 9: Signatures

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the Idaho State Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL's content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2024 .

SIGNATURE OF SILC CHAIRPERSON

DATE

NAME OF SILC CHAIRPERSON

LIFE, A Center For Independent Living

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Micheal Lefevor

NAME OF CIL DIRECTOR

Disability Action Center - Northwest

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Mark Leeper

NAME OF CIL DIRECTOR

Living Independence Network Corporation

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Jeremy Maxand

NAME OF CIL DIRECTOR

Electronic signatures may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.