



Brittany Shipley, SILC Chair  
Mel Leviton, SILC Executive Director

## **STATE INDEPENDENT LIVING COUNCIL (SILC)**

### **Executive Committee Meeting**

**Friday, June 14, 2024**

**12:00 p.m. – 2:00 p.m. Mountain Time (11:00 a.m. – 1:00 p.m. PDT)**

**Zoom Meeting**

**ASL Provided**

**Handout #1**

### **AGENDA**

Host site: SILC Office

120 S. Cole Rd. Boise, ID 83709

To request meeting accommodations, please contact the SILC: 208-334-3800 at least five (5) days in advance.

**12:00 p.m. MDT** Call to order, introduction – Establish a quorum, Brittany Shipley

**12:10 p.m. MDT** Review and Approve March Executive Committee Meeting Minutes (**decision**), Brittany Shipley

**12:20 p.m. MDT** Review April meeting evaluations, Tara Adams

**12:30 p.m. MDT** Review DRAFT April Council meeting minutes, Brittany Shipley

**12:40 p.m. MDT** Review updates to Council membership – Tara Adams

- Statewide At-Large vacancy – Brittany Shipley

#### **SILC By-laws**

**Section 1: Idaho SILC Officers** – The Idaho SILC officers shall be the Chair and Vice Chair.

##### **1. Election of Officers**

- a. The Chair shall be elected annually in the meeting held during the second quarter of the fiscal year (January). Nominations from the floor will be accepted up to and during the meeting held in the first quarter of the fiscal year (October). Nominations must be made in a public meeting. The member elected

to this position must immediately resign from any other committee chair held on the Idaho SILC.

- b. Vice Chair. The Idaho SILC shall annually elect a Vice Chair in the meeting held during the second quarter of the fiscal year (January). Nominations from the floor will be accepted up to and during the meeting held in the first quarter of the fiscal year (October). Nominations must be made in a public meeting. The member elected to this position must immediately resign from any other committee chair held on the Idaho SILC except that of Membership Committee Chair.

2. Officer Terms – Tenure in office shall be as follows:

- a. Chair: The Chair serves for a one (1) year term upon election or until a successor is elected. A limit of two (2) terms will be placed on this office.
- b. Vice Chair: The Vice Chair serves for a one (1) year term upon election or until a successor is elected and may be re-elected by the Idaho SILC membership, but shall not serve more than two (2) terms.

4. Vacancies – A vacancy in any office due to death, resignation, removal, disqualification, or otherwise shall be filled for the unexpired portion of the respective office’s term according to the following:

- a. Chair: A vacancy in this office shall be filled by the Vice Chair.
- b. Vice Chair: A vacancy in this office shall be filled by the Executive Committee, contingent on ratification by the Idaho SILC membership at the next regularly scheduled meeting.

- Select nominee for SILC Vice-chair position from Executive Committee – Brittany Shipley

<b>1:15 p.m. MDT</b>	Finalize agenda for 1-day Council meeting July 19 - Brittany Shipley Review start and finish times
<b>1:35 p.m. MDT</b>	Review/Finalize Agendas for Quarterly Committee Meetings – Brittany Shipley
<b>1:40 p.m. MDT</b>	Audit Update – Mel Leviton
<b>1:50 p.m. MDT</b>	Other Business
<b>1:55 p.m. MDT</b>	Set September Executive Committee Meeting Date, Brittany Shipley
<b>2:00 p.m. MDT</b>	Adjourn