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**State Independent Living Council (SILC)
Quarterly Business Meeting
In-person and Virtual Hybrid Meeting
April 14 & 15, 2022**

April 14 Minutes

Attendance: *In Person:* Denise Myler, Candy Harris, Eric Peterson, Brittany Shipley, Max Hudson
Via Zoom: Shiloh Blackburn, Molly Pollastrini, Erik Kimes, Jeremy Maxand, Tara Adams

Ex-Officio: *In Person:* Alan Aamodt, Steve Achabal
Via Zoom: Erin Olsen

Absent: Sean Burille, Angela Hertz, Beth Kriete

SILC Staff: Mel Leviton, Jami Davis, Megan Bates, Janey Bruesch

Guests: *In Person:* Michael Lefevor, Brianna Tamayo
Via Zoom: Russ Salyards, Ray Lockary

Call to Order and Introductions	<p>Shiloh Blackburn, Chair, called the meeting to order and declared a quorum at 10:40 a.m.</p> <p>Introductions were made.</p> <p>Shiloh stated that she would like everyone to think about the meeting format going forward – whether to have in-person, Zoom or hybrid meetings. We will discuss it later today.</p>
Approval of Minutes and Perfection of Agenda	<p>Jeremy Maxand moved and Candy Harris seconded to approve the January meeting minutes. Motion carried.</p> <p>There are no changes to the agenda.</p>

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January Meeting Evaluation	Candy Harris reviewed the January meeting evaluation results.
Executive Director Report	<p>Mel Leviton stated that she wanted to take this opportunity to recognize Molly Pollastrini, Angela Hertz, Denise Myler, Max Hudson, and Beth Kriete for their service on the Council. They all term off in late May. She also recognized Sean Burlile who has resigned effective April 16, 2022. We are very grateful for your service.</p> <p>Jami was co-coordinator of Disability Day at the State House. The proclamation that Governor Little signed is framed and in the office. Melva Heinrich, who recently retired, was recognized for her services. Jami continues to host IIEC and work with other groups. Megan has done great work with the budget and seeing to our financial responsibilities. She also keeps our website up to date and is involved in preparation for the State’s transition to Luma. Janey continues to take notes at various meetings, does office updates, is learning to do travel, prepares for Council meetings and has been involved in preparing for the SPIL Community Listening Sessions.</p> <p>The PPR was officially approved on Monday. We didn’t have to go back and change or add anything. We did not meet all of our goals but if we explain what the barriers were related to meeting certain goals, we don’t have any issues.</p> <p>Mel has requested more direct communication from the Office of Independent Living as the SILCs are very different, especially us as we are a state agency.</p> <p>Mel provided an update on the Legislative Session. Our budget appropriation was approved, a 3% cost of living was approved for state employees, up to \$1.25 per hour merit increase for staff was approved but not funded. Our DFM Analyst had some ideas so we can do some pay increases.</p>

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	Mel continues to be involved in the Health Equity Coalition, CID, Housing, and much more.
Program Updates	Jami provided updates on ABLE and other programs she is involved in.
Executive/Finance Committee Report	<p>Megan gave the financial report.</p> <p>Shiloh stated that SILC has four committees which are Executive Committee, Policy, Planning and Membership/Outreach. We are looking for a chair for the Policy Committee and the Planning Committee. Candy Harris is the chair of the Membership/Outreach Committee.</p> <p>Candy Harris moved and Molly Pollastrini seconded to nominate Eric Peterson as the Policy Committee chair. Motion carries.</p> <p>Shiloh stated that she is willing to co-chair the Planning Committee with Steve Achabal. More discussion and decisions on Committee chairs will happen tomorrow.</p> <p>There was discussion on the format we want to use for Council meetings going forward. Think about it overnight and we will make a decision tomorrow.</p> <p>We budgeted \$4,000 for NCIL in 2022. The estimated cost per person is \$3,849 so we can only send one person if they attend in person.</p> <p>Molly Pollastrini moved and Erik Kimes seconded to use the funds for people to attend virtually. Motion carries.</p>
Training - Idaho Commission for Blind and Visually Impaired	Steve shared an informative PowerPoint presentation.
Training – SILC Committees	Mel & Jami provided information on the committees and showed what other SILCs have.
Adjourn	Meeting was adjourned at 4:30 p.m.

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April 15 Minutes

Attendance: *In Person:* Denise Myler, Candy Harris, Eric Peterson, Brittany Shipley
Via Zoom: Shiloh Blackburn, Molly Pollastrini, Erik Kimes, Jeremy Maxand, Tara Adams, Sean Burlile

Ex-Officio: *In Person:* Alan Aamodt, Steve Achabal
Via Zoom: Erin Olsen

Absent: Angela Hertz, Beth Kriete, Max Hudson

SILC Staff: Mel Leviton, Jami Davis, Megan Bates, Janey Bruesch

Guests: *In Person:* Russ Salyards
Via Zoom: Ray Lockary, Brianna Tamayo

Call to Order and Introductions	Shiloh Blackburn, Chair, called the meeting to order and declared a quorum at 10:30 a.m. Introductions were made. Mel reminded everyone that we still need to decide how many we will send to NCIL virtually. The cost is \$250 per person. We need to decide on the format for Council meetings going forward, decide on Committee chairs and what committee people will be on.
Committee Session Overview	Mel reviewed the Committee descriptions. The Council determined that Committee meetings would happen during the Quarterly Council Meetings. Regular teleconferences for Committees between Council meetings have not happened. Committee Chairs need to contact the SILC staff to make those happen. We have to put out a public meeting notice, post an agenda, set up ASL if needed, etc.

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	<p>Molly stated that having the Committee meetings during the Council meetings has been very successful.</p> <p>Shiloh stated that Erik Kimes will be the Planning Committee Co-chair; Eric Peterson will be the Policy Chair and Candy Harris is the Membership/Outreach Committee Chair.</p>
<p>Membership/Outreach Committee Report</p>	<p>Candy stated that the Membership/Outreach Committee is recommending that Brianna Tamayo’s application be approved by the Council. The Membership Committee is planning to meet once a month between Council meetings via Zoom.</p> <p>Jeremy Maxand moved and Molly Pollastrini seconded to send Brianna Tamayo’s application to the Governor’s office for appointment to the SILC. Motion carries.</p>
<p>Policy Committee Report</p>	<p>Eric Peterson stated that going forward the Policy Committee will be meeting monthly via Zoom. They want to look at local, legislative, and congressional things going forward.</p>
<p>Training - Increase understanding of Idaho Parents Unlimited (IPUL) and Youth Empowerment Services (YES) Program</p>	<p>Angela Lindig and Brittany Shipley provided an informative PowerPoint presentation.</p>
<p>Planning Committee Report</p>	<p>Steve Achabal reviewed the quarterly report results.</p> <p>Jami gave a brief overview of the Community Listening Sessions and how many surveys have been completed thus far. Molly stated that Council members are encouraged to complete the survey and share it.</p>
<p>Training – How to complete your SPIL Quarterly Survey</p>	<p>Mel reviewed the survey and what we are looking for. Erin asked if she should fill it out both as a Council member and an agency. Mel stated that she would fill it out as the agency she represents. The information is</p>

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	<p>used for the annual state and federal reports. It is very helpful. Mel appreciates everything you share. Mel thanked Molly for all of her work.</p> <p>Jami stated that we need to add a box that says, "other comments or information."</p>
<p>SILC Orientation Discussion</p>	<p>Mel stated that new members need to go through orientation. Tara will be going to SILC Congress in May and part of it will count towards orientation. Eric Peterson just came on so will have a little more time for orientation.</p>
<p>Other Business</p>	<p>Molly Pollastrini moved and Denise Myler seconded to send up to four people to NCIL. Any funds not used for NCIL will be used for the APRIL Conference. Motion carries. Note: Erin Olsen and Brianna Tamayo are interested in attending NCIL.</p> <p>Eric Peterson moved and Candy Harris seconded to open the discussion on NCIL attendance. Eric Peterson moved and Candy Harris seconded to amend the motion to clarify that any funds not used for NCIL could be used for other conferences. Eric Peterson moved and Candy Harris seconded to withdraw the motion. Motion carries.</p> <p>Brittany Shipley moved and Denise Myler seconded to resume in-person Council meetings with Committee meetings held during the Council meeting which will allow for easier planning. This is for all four quarterly meetings with accommodations for special needs. Discussion ensued.</p> <p>Eric Peterson moved and Molly Pollastrini seconded to amend the motion on the floor to have the January Council meeting virtual. Motion carries.</p>
<p>Complete on-line and hard copy evaluations and travel documents</p>	<p>The evaluation was emailed to everyone this morning. There is a hard copy in your folder for those attending in person. Travel documents have been completed.</p>

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Adjourn	Meeting was adjourned at 4:20 p.m.
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