



Idaho State Independent Living Council

Shiloh Blackburn, SILC Chair  
Mel Leviton, SILC Executive Director

**State Independent Living Council (SILC)  
Quarterly Business Meeting  
Agenda - January 19, 2024**

**10:30 a.m. – 3:30 p.m. MST (9:30 a.m. – 2:30 p.m. PST)**

**ASL & Zoom Captioning will be provided  
Zoom Meeting**

**Zoom Meeting Information:**

Topic: January SILC Business Meeting

Time: Jan 19, 2024, 10:30 AM Mountain Time (US and Canada)

Join Zoom Meeting

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# SILC QUARTERLY BUSINESS MEETING

## AGENDA

<p><b>10:30 a.m. MST</b> 9:30 a.m. PST</p>	<p><b>Call to Order and Introductions</b> Purpose: Establish a quorum and meeting housekeeping Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> <li>• Member, staff and visitor introductions</li> <li>• Review virtual meeting process (one speaker at a time, try to speak in an even pace for ASL interpreters)</li> </ul>
<p><b>10:40 a.m. MST</b> 9:40 a.m. PST</p>	<p><b>Approval of Minutes and Perfection of Agenda</b> Purpose: Ensure Understanding (<b>quorum required</b>) Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> <li>• Perfect the Agenda – Handout #1</li> <li>• Review and Approve Minutes from October 5-6, 2023 (<b>Decision</b>) Handout #2</li> </ul>
<p><b>10:45 a.m. MST</b> 9:45 a.m. PST</p>	<p><b>October Meeting Evaluations</b> Purpose: Feedback and Information Facilitator: Tara Adams, Membership and Outreach Committee Chair</p>
	<ul style="list-style-type: none"> <li>• Committee chair will briefly review highlights Handout #3</li> </ul>
<p><b>11:00 a.m. MST</b> 10:00 a.m. PST</p>	<p><b>Executive Director Report</b> Purpose: Information and Decision Making (<b>quorum required</b>) Facilitator: Mel Leviton, Executive Director</p>
	<ul style="list-style-type: none"> <li>• Update/Review 2023 Annual Program Progress Report (PPR) for signature of the Chair (<b>Decision</b>)</li> <li>• Audit update (<b>Decision</b>)</li> <li>• Disability Awareness Day (DAD) at the Capital February 1, 2024</li> <li>• 2025 Agency/Governor’s Budget Request</li> </ul>

## SILC QUARTERLY BUSINESS MEETING

	<p>The SILC budget before the Joint Finance and Appropriations Committee (JFAC) – February 7 Handout #4</p> <ul style="list-style-type: none"> <li>• Review changes to JFAC process for 2024</li> <li>• Quick review – Do’s and Don’ts of speaking before the legislature as a SILC member</li> <li>• Potential legislation impacting the disability community - request Council approval to testify as needed to educate policy makers on impact of legislation on the community <b>(Decision)</b></li> </ul>
<p><b>11:45 a.m. MST</b> 10:45 a.m. PST</p>	<p><b>Break</b></p>
<p><b>12:00 p.m. MST</b> 11:00 a.m. PST</p>	<p><b>Executive/Finance Committee Report</b> Purpose: Information and Decision Making <b>(quorum required)</b> Facilitator: Shiloh Blackburn, SILC Chair</p>
	<ul style="list-style-type: none"> <li>• Review Budget, Megan Bates, SILC Financial Specialist Handouts #5 &amp; #6</li> <li>• Executive Committee Report, Shiloh Blackburn, SILC Chair (Summary of Executive Committee meeting in December 2023) Handout #7</li> <li>• Selection for NASILC attendance</li> <li>• Discussion for potential changes for July meeting and conference/outreach budget <b>(Decision)</b> Handout #8</li> </ul>
<p><b>12:45 p.m. MST</b> 11:45 a.m. PST</p>	<p><b>Program Specialist Updates</b> Purpose: Information about ABLE and EM programs Facilitator: Jami Davis, SILC Staff</p>
<p><b>1:05 p.m. MST</b> 12:05 p.m. PST</p>	<p><b>LUNCH</b></p>

## SILC QUARTERLY BUSINESS MEETING

<p><b>1:50 p.m. MST</b> 12:50 p.m. PST</p>	<p><b>Committee Sessions</b> Purpose: Collaboration, strategy, decision making Facilitator: Committee Chairs</p>
<p><b>2:15 p.m. MST</b> 1:15 p.m. PST</p>	<p><b>Membership/Outreach Committee Report</b> Purpose: Information and Decision Making <b>(quorum required)</b> Facilitator: Tara Adams, Membership and Outreach Committee Chair</p>
	<ul style="list-style-type: none"> <li>• Review nominations, if any <b>(Decision)</b></li> <li>• Open positions and target groups</li> <li>• Outreach opportunities</li> </ul>
<p><b>2:30 p.m. MST</b> 1:30 p.m. PST</p>	<p><b>Policy Committee Report</b> Purpose: Information and Decision Making <b>(quorum required)</b> Facilitator: Brittany Shipley, Policy Chair</p>
	<ul style="list-style-type: none"> <li>• Review revisions to SILC policies <b>(Decision)</b> Handouts #17, #18, &amp; #19</li> <li>• Review potential state rules and legislation for possible comment <b>(Decision)</b></li> </ul>
<p><b>2:50 p.m. MST</b> 1:50 p.m. PST</p>	<p><b>SILC Chair and Vice-Chair Elections</b> Purpose: Decision Making <b>(quorum required)</b> Facilitators: Janey Bruesch &amp; Jami Davis</p>
	<ul style="list-style-type: none"> <li>• Chair Nomination: Brittany Shipley</li> <li>• Vice-chair Nomination: Tara Adams</li> </ul> <p>New chair will form executive committee</p>
<p><b>3:00 p.m. MST</b> 2:00 p.m. PST</p>	<p><b>Planning Committee Report</b> Purpose: Information and Decision Making <b>(quorum required)</b> Facilitator: Erik Kimes &amp; Steve Achabal, Planning Co-chairs</p>
	<ul style="list-style-type: none"> <li>• First Quarter SPIL Report Handouts #13 &amp; #14</li> <li>• Review SPIL for release for 30-day public comment period <b>(Decision)</b> Handout #15</li> </ul>

SILC QUARTERLY BUSINESS MEETING

<b>3:30 p.m. MST</b> 2:30 p.m. PST	<b>Adjourn</b>
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